



EAGLE URBAN RENEWAL AGENCY

SPECIAL MEETING AGENDA

June 18, 2019 12:00 p.m.

Eagle City Hall, 660 E. Civic Lane

****COUNCIL CHAMBERS****

PUBLIC COMMENT GUIDELINES: The Eagle Urban Renewal Agency typically welcomes public comment on all agenda items. In order to effectively manage the meeting, the Board Chair may place reasonable restrictions on public participation, including without limitation, time limits, avoiding duplicate testimony and individual and audience decorum. Public comments on items not on the agenda will take place at the end of the meeting. Some items are public hearings in which case public comment will be taken only during such time when the Public Hearing is open. After commenting each person will be seated with no further debate, dialogue, or comment. NOTE: No comments will be permitted regarding active land use applications involving public hearings with the City of Eagle in accordance with the Idaho Open Meeting Laws and the Local Land Use Planning Act (LLUPA).

Comments shall be limited to matters that pertain to Eagle Urban Renewal Agency issues. If you would like to submit written comments on any item, please do so at least 24 hours in advance to ensure Commissioners have time to read and consider your views. Written comments can be dropped off at Eagle City Hall and e-mails may be sent to executivedirector@eagleurbanrenewal.org.

Members: Stan Bastian, Ian Burnett, Janet Buschert, Miranda Gold, Jane Kramer, Andrew McNeil, Stan Ridgeway

I. CALL TO ORDER – Chair Buschert

II. ROLL CALL/CONFIRMATION OF QUORUM – Chair Buschert

Members: Commissioner Bastian, Commissioner Burnett, Commissioner Buschert,
 Commissioner Gold, Commissioner Kramer, Commissioner McNeil,
 Commissioner Ridgeway

III. PLEDGE OF ALLEGIANCE

IV. AGENDA APPROVAL

V. CONSENT AGENDA (All Consent items are considered ACTION ITEMS) - Chair Buschert

These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action

A. Approve Minutes of the June 4, 2019 regular meeting.

VI. OLD BUSINESS – ACTION ITEMS

Request for Proposal of Downtown Property – Review, discuss and possible approval of Request for Proposal for the Museum property in downtown Eagle.

VII. NEW BUSINESS – ACTION ITEMS

- A. **Eagle Museum Purchase and Sale Agreement** – Review, discuss and consider approval of the purchase and sale agreement, authorizing the agency to enter into the purchase and sale agreement with the City of Eagle for the purchase of the property located at 67 E. State Street. in Eagle, Idaho.
- B. **Riveridge Engineering Contract** – Discuss and consider an extension of the RiveRidge Engineering Contract in order to complete the design and cost estimates for the Palmetto Ave. Extension.
- C. **Regular Reoccurring Payables** – Discuss and consider approval to allow the Executive Director to process payables for regular reoccurring bills when necessary to ensure on-time payment.
- D. **Annual Audit** – Review and consider approval of the annual audit engagement letter from Quest CPA’s and authorize the Chair to sign such agreement for services.

VIII. INFORMATION/DISCUSSION ITEMS – NON-ACTION ITEMS

- A. **Executive Directors Report** – Robin Collins, Executive Director
- B. **Legal Counsels Report** – Todd Lakey, Legal Counsel
- C. **Chair and Board Reports/Updates**
- D. **Committee Reports/Updates**

IX. PUBLIC COMMENTS

See the note at the top of the agenda for information about public comment period. Action may not be taken at the current meeting on matters raised in this public comment section. The Board may place items raised in this section on a future agenda for discussion and possible action.

X. STRATEGIC PLANNING WORKSHOP #2

Review and continue discussion of the strategic planning document from 2018 in order to determine agency, project priorities, to identify investments the Agency anticipates making over the current Fiscal Year and next Fiscal Year, and to provide direction for further strategic planning efforts. This workshop will also serve as a forum to gather information and identify future tasks for the Project Development Committee.

XI. ADJOURNMENT

Motion to adjourn.