



**MINUTES OF REGULAR MEETING
BOARD OF COMMISSIONERS
EAGLE URBAN RENEWAL AGENCY
660 E. Civic Lane, City Hall Freedom Room
Eagle, ID 83616
September 3, 2019**

I. CALL TO ORDER

Chairman Buschert convened the meeting at 6:02 PM.

II. ROLL CALL/CONFIRMATION OF QUORUM – Robin Collins, Executive Director
Present: Commissioner Burnett, Commissioner Bastian, Commissioner Buschert, Commissioner Gold, Commissioner Kramer, Commissioner Ridgeway

Absent: Commissioner McNeil

Guests: Nichoel Baird, City of Eagle Planner III

Quorum confirmed

Agency staff members present: Executive Director Robin Collins, and Agency Legal Counsel Todd Lakey

III. PLEDGE OF ALLEGIANCE

IV. AGENDA APPROVAL – ACTION ITEM

Commissioner Kramer made a motion to approve the agenda.

Commissioner Gold seconded the motion.

All said Aye. Motion carried 6-0.

V. CONSENT AGENDA – ACTION ITEM

Commissioner Gold made a motion to approve the consent agenda.

Commissioner Burnett seconded the motion.

All said Aye. Motion carried 6-0.

VI. NEW BUSINESS – ACTION ITEMS

- A. Infrastructure Discussion**—Chair Buschert opened up the discussion with a brief synopsis of what the agenda item’s purpose was and then turned it over to the executive director and Nichoel Baird, Planner III for the City of Eagle.

Executive Director, Robin Collins presented a slide show of various “potential” infrastructure projects that the urban renewal agency would be able to participate in according to state statutes, if so desired. The projects presented were to make the board aware of the various options, most of which had already been discussed during the strategic planning workshops to some extent.

During the presentation of each potential project was presented in regard to location, scope of the project, timing, and involvement.

The board asked questions to Nichoel Baird regarding projects that involved ACHD and the potential for ACHD’s involvement in other projects.

The items that were discussed during the infrastructure presentation were:

- A downtown Streetscape Plan
- Timing of the Aikens Street and Quadrant Intersection improvements
- Timing and location of sidewalk improvements along State Street
- A gathering area on 1st Street as cited in the City’s Comprehensive Plan and the potential for adding this onto the ACHD Project in 2022
- Idaho Street Improvements, between Eagle Road and 2nd Street and the potential for adding this onto the ACHD Project in 2022
- Specific policies addressing future land uses, design of buildings and streetscape in the East End/Parkinson Area
- The possibility of expanding Heritage Park
- The future expansion of Idaho Street to connect into Stierman
- The future extension of S. Olde Park Place from W. State Street, connecting E. Plaza Drive

No action was taken on this item, but direction was given to the executive director to go back to City Staff and ask for a scope of work for the streetscape project to bring back to the board.

- B. Memorandum of Agreement** – Chair Buschert gave a brief history the current memorandum of agreement between the urban renewal agency and the City for staff time to serve as the agency’s executive director. The MOA is required to be renewed annually at the end of each fiscal year. Chair Buschert briefly mentioned some changes needing to be made within the MOA and asked the board for their comments or suggestions, after which the Chair called for a motion to approve the MOA with noted additions and changes.

Commissioner Bastian made a motion to approve the MOA with the noted changes.

Commissioner Kramer seconded the motion.

All said Aye. Motion carried 6-0.

Legal Counsel, Todd Lakey will make the changes to the MOA.

- C. Finance Report and Payables – Executive Director, Robin Collins presented the report on the finances of the agency and the payables for the month of September.

FINANCIAL REPORT

DESCRIPTION	AMOUNT
Checking Account Balance as of 7/31/2019	\$307,697.25
LGIP July Beginning Balance	\$1,237,094.00
LGIP Ending Balance as of 7/31.2019	\$1,239,695.22
LGIP Accrued Interest in July 2019	\$2,624.45
LGIP Est. August Beginning Balance	\$1,242,319.67
Receivables – Ada County Tax Revenues	\$3,366.78

PAYABLES

PAYEE	AMOUNT
Idaho Statesman	\$138.00
Borton-Lakey Law	\$2,158.00
City of Eagle	\$2,160.75

VII. INFORMATION/DISCUSSION ITEMS – NON-ACTION ITEMS

A. Executive Directors Report

None.

B. Legal Counsel Report

None.

C. Chair and Board Reports/Updates

Commissioner Ridgeway reported on a conversation with one of the fire commissioners and their desire to have Palmetto extension complete. The consensus of the board was there should be further conversation with the Fire Protection District on potential participation in the construction of Palmetto.

D. Committee Reports/Updates

There were no committee reports/updates

VIII. PUBLIC COMMENT

Chair Buschert opened up the meeting for public comment.

Cheryl Bloom, ACHD Citizens Advisory Commission was in attendance and stated she was there to listen to the conversation on infrastructure.

Karl Thomas, residing at 284 N. 1st Street was in attendance and introduced himself to the board.

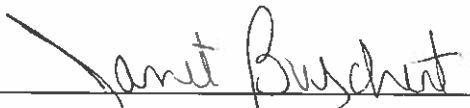
IX. ADJOURNMENT

There being no further business to come before the Board, a motion was made by Commissioner Bastian to adjourn. Commissioner Gold seconded the motion.


All said Aye. Motion carried 6-0.

Meeting adjourned at 7:42 pm.

ADOPTED BY THE BOARD OF COMMISSIONERS OF THE EAGLE URBAN RENEWAL AGENCY ON THE 1ST DAY OF OCTOBER 2019.



Janet Buschert, Chair



Robin Collins, Executive Director