



EAGLE URBAN RENEWAL AGENCY

MEETING MINUTES

July 7, 2020 – 6:00 pm

Eagle City Hall, 660 E. Civic Lane

****COUNCIL CHAMBERS****

AND

VIA WEBEX & LIVESTREAM

I. **CALL TO ORDER:** Meeting called to order at 6:02 p.m.

II. **ROLL CALL/CONFIRMATION OF QUORUM:**

Present: BURNETT, BUSCHERT, GOLD, KRAMER, MCNEIL, PIERCE, PIKE

III. **PLEDGE OF ALLEGIANCE:**

IV. **AGENDA APPROVAL:**

Gold moves motion to approve the agenda. Seconded by Burnett. ALL AYE...MOTION CARRIES.

V. **REPORTS:**

- a. Chair and Board Reports: Buschert states that the Agency is on the Design Review agenda for next Thursday for the change of use at 67 E. State. The RFP for the Executive Director has been posted.
- b. Executive Director Reports: Collins reports they continue to work with adjoining landowners for the Palmetto Extension.
- c. Legal Counsel Reports: No report.
- d. Committee Reports: No report.

VI. **PUBLIC COMMENT:**

The Eagle Urban Renewal Agency is taking remote public comment via WebEx. Meeting login instructions are posted on <https://www.cityofeagle.org/1698/Virtual-Meetings>. If you want to watch the meeting without giving comment, please watch our livestream at <https://www.cityofeagle.org/305/City-Agendas-Videos>. Action may not be taken at the current meeting on matters raised in this public comment section. The Board may place items raised in this section on a future agenda for discussion and possible action.

This time is reserved for public comment to address the Board of Commissioners regarding concerns or comments they would like to provide to the commissioners regarding subjects **not** on the agenda. At times, the Board may seek comments/opinions regarding specific URA matters during this allotted time. This is **not** the time slot to give formal testimony on a public hearing matter, land use applications going through the City, or comment on a pending applications or proposals. Out of courtesy for all who wish to speak, the Board requests each speaker limit their comments to three (3) minutes.

Comments shall be limited to matters that pertain to Eagle Urban Renewal Agency issues. If you would like to submit written comments on any item, please do so at least 24 hours in advance to ensure Commissioners have time to read and consider your views. Written comments can be dropped off at Eagle City Hall and e-mails may be sent to executivedirector@eagleurbanrenewal.org.

Eric Ziegenfuss, Public Works Director for the City of Eagle, states there is a project along Plaza Drive that the City is seeking a partnership. The property is on the south side of Plaza that has been deeded to the City by ACHD. The City is seeking to do landscaping, benches and perhaps a piece of artwork. The City is inquiring if the Agency would be willing/able to participate on the project and are seeking an approximately \$8,000 contribution towards the project. Discussion.

Chairman Buschert requests that Director Ziegenfuss work with EURA Director Collins and bring a proposal back to them for consideration.

VII. CONSENT AGENDA (All Consent items are considered ACTION ITEMS):

These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action

A. Approve Minutes of the June 16, 2020 meeting.

Kramer moves to approve the minutes. Seconded by Burnett. Buschert notes that there were a few scriveners' errors that will be addressed with the Executive Director. ALL AYE...MOTION CARRIES.

VIII. OLD BUSINESS: NONE

IX. NEW BUSINESS:

A. **ACTION ITEM: Resolution 20-004, amending original Resolution 13-003.** Review, discuss and approve Resolution 20-004.

ACTION: APPROVE RESOLUTION 20-004; A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE EAGLE URBAN RENEWAL AGENCY OF EAGLE, IDAHO, AUTHORIZING THE CHAIRMAN OR VICE CHAIRMAN AND ANOTHER OFFICER OR BOARD MEMBER AUTHORIZED UNDER THE BYLAWS TO ISSUE CHECKS TO PAY CERTAIN EXPENSES BETWEEN THE REGULAR MEETINGS OF THE BOARD; REQUIRING TWO SIGNATURES ON ANY CHECKS ISSUED TO PAY SAID EXPENSES; ESTABLISHING THE POLICY FOR THE TYPES AND AMOUNTS OF EXPENSES THAT MAY BE PAID; DIRECTING THE CHAIRMAN, VICE CHAIRMAN AND SECRETARY TO TAKE ALL NECESSARY ACTION TO IMPLEMENT THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.

Chairman Buschert introduces the item.

Agency Attorney Todd Lakey, speaks to the purpose of the resolution and notes that the allowance is to allow payments of certain routine bills, the auditor has reviewed this resolution for appropriateness and notes that this resolution seeks to only increase the approved amount to \$10,000.

Discussion.

Gold moves to approve Resolution 20-004; A Resolution Of The Board Of Commissioners Of The Eagle Urban Renewal Agency Of Eagle, Idaho, Authorizing The Chairman Or Vice Chairman And Another Officer Or Board Member Authorized Under The Bylaws To Issue Checks To Pay Certain Expenses Between The Regular Meetings Of The Board; Requiring Two Signatures On Any Checks Issued To Pay Said Expenses; Establishing The Policy For The Types And Amounts Of Expenses That May Be Paid; Directing The Chairman, Vice Chairman And Secretary To Take All Necessary Action To Implement This Resolution; And Providing An Effective Date. Seconded by Kramer. BURNETT AYE, BUSCHERT AYE, GOLD AYE, KRAMER AYE, MCNEIL AYE, PIERCE AYE, PIKE AYE. ALL AYE...MOTION CARRIES.

- B. ***ACTION ITEM: Acceptance of Deeded Land:*** Discuss and authorize the Chair to accept quitclaim deeds from the City of Eagle for parcels of land to be used for the right of way in the construction of the Palmetto extension road project. The quitclaim deeds would transfer the ownership of said land from the City of Eagle to the Eagle Urban Renewal Agency. Once the road project is complete, all right of way will be dedicated to Ada County Highway District.

Chairman Buschert introduces the item.

Agency Attorney Lakey states that he has generated the documents for the quitclaim deed and stands for questions.

Burnett moves to accept the Quit Claim deed in the presented for the Palmetto extension road project. Seconded by Kramer. Burnett Aye, Buschert Aye, Gold Aye, Kramer Aye, Mcneil Aye, Pierce Nay, Pike Nay. FIVE (5) AYE; TWO (2) ..MOTION CARRIES

- C. ***ACTION ITEM: Financial Report & Payables:*** Presentation and approval of financial report & payables.

Director Collins reviews the financial report and payables and makes herself available for q

Chairman Buschert states that Wild West has begun paying rent at this time on the old museum building, but utilities will not be switched over until after the change of use has been approved.

Gold moves to approve the payables. Seconded by Pike. ALL AYE. BURNETT AYE, BUSCHERT AYE, GOLD AYE, KRAMER AYE, MCNEIL AYE, PIERCE AYE, PIKE AYE. ALL AYE...MOTION CARRIES.

Pierce states that the groundbreaking for PetIQ has occurred. Also on the next Council agenda, will be an ordinance amending the make up of the EURA. An application and appointment process will follow shortly thereafter.

X. ADJOURNMENT:

Gold moves to adjourn. Seconded by Kramer. ALL AYE...MOTION CARRIES.

**ADOPTED BY THE BOARD OF COMMISSIONERS OF THE EAGLE URBAN RENEWAL
AGENCY ON THE 21ST DAY OF JULY 2020.**

Janet Buschert, Chair

Robin Collins, Executive Director