

**Resolution No. 12-004**  
**Eagle Urban Renewal Agency Transparency Resolution**

WHEREAS, it is the desire of the Eagle Urban Renewal Agency to increase transparency with regard to the Agency revenues, expenditures, budgets, contracts, leases, grants and other operations; and

WHEREAS, the Eagle Urban Renewal Agency recognizes the need to embrace and fully utilize technological improvements to keep the Agency on the cutting edge of government innovation; and

WHEREAS, making financial documents, budgets, contracts, leases, grants and other information available on the Agency's website will reduce the cost, time and effort needed to respond to public information requests; and

WHEREAS, the Agency's existing or new website will allow the public to access and download information on the Agency's revenues, expenditures, reports, proposed and final budgets, contracts, leases, grants and other information at no cost to the taxpayer.

NOW THEREFORE, BE IT RESOLVED by the Eagle Urban Renewal Agency Board that the appropriate Agency consultant or staff is directed to implement the following additional measures to improve transparency with regard to the Agency revenues, expenditures, budgets and other fiscal and operational matters:

1. Agency revenue information shall be made available on the Agency's website by posting the Receipt Register.
2. The Receipt Register posted on the Agency's website shall include, but is not limited to: the receipt number, the date, general ledger distribution description, the general ledger account number, and the amount.
3. The Check Register posted on the Agency's website shall, if applicable, include but is not limited to: checks, petty cash payments, credit card transactions, reimbursements, payment for professional services, purchase orders, grants, bond payments, loan payments, lease payments, contracts and subcontracts.
4. The Check Register posted on the Agency's website shall include: the date of payment, check number, payee, general ledger account number, general ledger account title, and check amount.
5. The Agency's Vendors List will be posted on the Agency's website which shall include the name and principal location of each Vendor.
6. The Financial Statement will be posted on the Agency's website quarterly.

7. All contracts and agreements entered into by the Agency shall be posted on the Agency's website.
8. Agency meeting agendas and minutes shall be posted on the Agency's website.
9. All other financial and operational documents shall be posted on the Agency's website.

BE IT FURTHER RESOLVED that the Receipt Register and the Check Register will be posted to the Agency's website as soon as possible after the Agency Board approves the Check Register at a regularly scheduled Agency meeting.

BE IT FURTHER RESOLVED that all active contracts, leases and grants, final budgets, reports and other documents, will be posted on the Agency's website as soon as possible after each document is adopted, entered into or received by the Agency. In the case of contracts that are let out to bid, a list of all bidders shall be posted on the website.

BE IT FURTHER RESOLVED that the website additions shall be operational as soon as possible, but no later than September 4, 2012.


BE IT FURTHER RESOLVED, that nothing in this resolution shall require the disclosure of information which is exempt from disclosure under Idaho law, including without limitation Idaho's public records statutes, or information which is confidential under state or federal law, or that is protected by attorney-client privilege.

ADOPTED at a regular meeting of the Eagle Urban Renewal Agency on this \_\_\_ day of \_\_\_\_\_, 2012.

EAGLE URBAN RENEWAL AGENCY  
Ada County, Idaho

  
\_\_\_\_\_  
Jim Reynolds  
CHAIRMAN

ATTEST:

  
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(SEAL)