

# Public Records Request Form

Eagle Urban Renewal Agency  
P.O. Box 1957; Eagle, ID 83616

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Please note that pursuant to Idaho Code § 74-102(10), the Agency will require payment upfront for public records requests to recover actual labor and copying costs if (a) the request is for more than one hundred (100) pages of paper records; or (b) the actual labor associated with responding to requests for public records exceeds two (2) person hours. Labor costs may depend on the nature of the request and required redactions.

Requests may be mailed to Eagle Urban Renewal Agency; P.O. Box 1957; Eagle, ID 83616 or sent to the office of Borton-Lakey Law, the agency attorney, via email at [todd@borton-lakey.com](mailto:todd@borton-lakey.com) or via fax to (208) 493-4610. If your request is emailed, please contact to the agency's attorney within 24 hours at (208) 908-4415 to confirm receipt.

If more than three (3) working days are needed to process this request, the requestor shall be notified, with the documents or response following within ten (10) days per Idaho Code Section 74-103(1).

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Would you like the documents sent via:  Mail  Email  Pick Up

I am requesting to examine and/or take copies of the following public records: (Please be specific.)

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I hereby certify that I will not use nor allow others to use the records obtained from the Eagle Urban Renewal Agency as a mailing or telephone list for any purpose, including soliciting, market research, etc., in accordance with Idaho Code §74-102(b).

Signature: \_\_\_\_\_

Date: \_\_\_\_\_