



**MINUTES OF SPECIAL MEETING
BOARD OF COMMISSIONERS
EAGLE URBAN RENEWAL AGENCY**
660 E. Civic Lane, City Hall Council Chambers
Eagle, ID 83616
July 16, 2019 – 12:00 p.m.

I. CALL TO ORDER

Chairman Buschert convened the meeting at 12:05 PM.

II. ROLL CALL/CONFIRMATION OF QUORUM – Robin Collins, Executive Director

Present: Commissioner Bastian, Commissioner Burnett, Commissioner Buschert, Commissioner Gold, Commissioner Kramer, Commissioner McNeil, Commissioner Ridgeway

Quorum confirmed

Agency staff members present: Executive Director Robin Collins and Agency Legal Counsel Todd Lakey

III. PLEDGE OF ALLEGIANCE

IV. AGENDA APPROVAL

Commissioner Burnett made a motion to approve the amended agenda as posted.

Commissioner Bastian seconded the motion.

All said Aye. Motion carried 7-0.

V. CONSENT AGENDA

Commissioner Ridgeway made a motion to approve the consent agenda w/changes.

Commissioner Gold seconded the motion.

All said Aye. Motion carried 7-0.

VI. NEW BUSINESS – ACTION ITEMS

A. Professional Services Agreement for Contract Inspections

Chair Buschert explained that the original inspection company that was contacted only does residential inspection, therefore Chair Buschert reached out to AAD Inspection Corp. for a bid. AAD Inspection quoted \$500.00 for the inspection of the Museum building at 67 E. State Street.

Legal Counsel Todd Lakey clarified that since the board took action at the previous meeting to enter into an agreement for an amount not to exceed \$2,000, no further action is required on this item.

B. Lease Agreement

Chair Buschert stated this item is to review and discuss the lease agreement and its contents and authorize the Chair to enter into a lease agreement between the agency and the City of Eagle at the time of closing. The approval is also to allow the City to present it before City Council for approval.

There was some discussion on the contents within the lease agreement, such as; lease rates and timeframe.

Commissioner Bastian made a motion to approve the lease agreement and to authorize the Chair to sign the lease agreement for the agency at time of closing.

Commissioner Burnett seconded the motion.

All said Aye. Motion carried 7-0.

C. Draft FY2019-2020 Budget Presentation

Executive Director Robin Collins presented the cash flow projections, along with the various budget scenarios. The budget scenarios presented included a proposed budget without bonding and a proposed budget with bonding.

The board discussed the different options, along with potential future projects and existing liabilities, and decided to go with the proposed budget with bonding. There was also some discussion on the reimbursement process for West Ada School District.

D. Authorize FY2019-FY2020 Budget & Resolution

Commissioner Bastian made a motion to authorize the proposed FY2019-2020 budget and resolution for publication and public hearing as discussed with additions and changes.

Commissioner Kramer seconded the motion.

All said Aye. Motion carried 7-0.

E. Preliminary Title Report

Legal Counsel presented the findings in the preliminary title report and clarified the meaning behind filing an objection or concern on the property. This would allow time for further investigation of the wall and gives the Agency the ability to not purchase the property if desired.

The board discussed the results of the preliminary title report and the findings of a recorded party wall agreement between the property located at 67 E. State Street and the property to the east.

The board directed the executive director to revise the RFP to disclose the party wall agreement and attach a copy of the agreement as an exhibit.

Commissioner Gold made a motion to enter an objection to the purchase and sale agreement due to the party wall agreement findings.

Commissioner Burnett seconded the motion.

All said Aye. Motion carried 7-0.

VII. INFORMATION/DISCUSSION ITEMS – NON-ACTION ITEMS

A. Executive Director Report

There was no executive director report.

B. Legal Counsel Report

There was no legal counsel report.

C. Chair and Board Reports/Updates

There was no chair or board reports/updates.

D. Committee Reports/Updates

Commissioner Burnett reported that Mr. Ahlquist is interested in coming in and talking with the board. Chair Buschert gave direction to the executive director to work with Commissioner Burnett and getting that scheduled.

VIII. PUBLIC COMMENT

Chair Buschert opened up the meeting for public comment. There was no public comment.

IX. EXECUTIVE SESSION

Commissioner Kramer made a motion to adjourn into executive session in accordance with Idaho Code 74-206(c) regarding acquisition of an interest in real property not owned by a public agency.

Commissioner Bastian seconded the motion.

All said Aye. Motion carried 7-0.

No action was taken during executive session or following.

X. ADJOURNMENT

There being no further business to come before the Board, a motion was made by Commissioner Gold to adjourn. Commissioner Kramer seconded the motion.

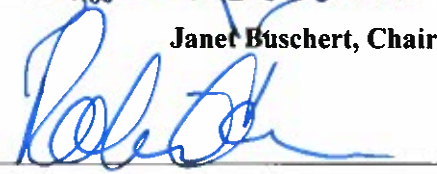
All said Aye. Motion carried 7-0.

Meeting adjourned at 1:25 pm.

ADOPTED BY THE BOARD OF COMMISSIONERS OF THE EAGLE URBAN RENEWAL
AGENCY ON THE 6th DAY OF AUGUST 2019.



Janet Buschert, Chair



Robin Collins, Executive Director