



## EAGLE URBAN RENEWAL AGENCY

### MEETING MINUTES

July 06, 2021 – 6:00 PM

Eagle City Hall, 660 E. Civic Lane

**\*\*FREEDOM ROOM\*\***

AND

VIA WEBEX & LIVESTREAM

#### **I. CALL TO ORDER:**

*At 6:00 PM, Vice-Chairman McNeil called the meeting to order.*

#### **II. ROLL CALL/CONFIRMATION OF QUORUM:**

<input checked="" type="checkbox"/> IAN BURNETT	<input checked="" type="checkbox"/> CRAIG KVAMME, TREASURER
<input checked="" type="checkbox"/> JANET BUSCHERT	<input checked="" type="checkbox"/> ANDREW MCNEIL, VICE CHAIRMAN
<input checked="" type="checkbox"/> MARK BUTLER	<input checked="" type="checkbox"/> MAC MCOMBER
<input checked="" type="checkbox"/> RUSTY COFFELT, CHAIRMAN (*)	<input checked="" type="checkbox"/> BRAD PIKE
<input checked="" type="checkbox"/> KENT EBINGER	

*(\*) = on the phone*

#### **III. PLEDGE OF ALLEGIANCE:**

*Vice-Chairman McNeil asked the board to stand for the pledge of allegiance.*

#### **IV. AGENDA APPROVAL:**

*A motion was made by Commissioner McOmber and seconded by Commissioner Buschert to approve the agenda.*

*ALL AYES.*

#### **V. REPORTS AND DISCUSSION ITEMS:**

##### **A. Chair and Board Member Reports**

- **Chairman's Report**

*Chairman Coffelt stated that Counsel Lakey created a draft purchase and sale agreement that has been reviewed and is ready to move forward. There will be a meeting with the property owner next week.*

- **Board Member Reports**

*No reports.*

##### **B. City of Eagle Reports**

- **Robin Collins, Economic Development Director**

*No report.*

- **Mayor Jason Pierce**

*No report.*

C. **Executive Director Report**

*No report.*

D. **Legal Counsel Report**

*No report.*

E. **Committee Reports**

*No reports.*

F. **Future Agenda Topics**

*No requests.*

VI. **PUBLIC COMMENT:**

*No public comment.*

VII. **CONSENT AGENDA:**

All consent items are considered ACTION ITEMS. These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action:

**A. Approve the minutes of the June 15, 2021 regular board meeting.**

**B. Approve the minutes of the June 18, 2021 special board meeting.**

*A motion was made by Commissioner Buschert and seconded by Commissioner Burnett to approve the consent agenda.*

*ALL AYES.*

VIII. **OLD BUSINESS:**

*No old business for discussion.*

IX. **NEW BUSINESS:**

**A. PRESENTATION: 2021 Downtown Eagle Parking Study (Kimley Horn):** A presentation by Dennis Burns, Principal at Kimley Horn, on the Downtown Eagle downtown parking study findings and recommendations.

**B. ACTION ITEM: Adoption of the 2021 Downtown Eagle Parking Study (Mac McOmber):** Review, discuss, and consider approval of the parking study as presented by Kimley Horn.

*For Items 9A and 9B, a motion was made by Commissioner Coffelt and seconded by Commissioner Butler to table these items until the July 20, 2021 board meeting.*

*ALL AYES.*

**C. ACTION ITEM: Request for financial assistance for Downtown Overhead to Underground Utility Line Project (Robin Collins):** Review, discuss, and consider the request for financial assistance for burying of overhead lines within the alley from the Idaho Power substation to Smoky Mountain location with an option to extend to the Historic Hotel location on the SWC of State Street and 1st Street (aka Downtown Overhead to Underground Utility Line Project).

*Before the item begins, Commissioner Butler recused himself as this project could benefit him financially as a property owner in downtown Eagle. He will remain in the room however.*

*Robin Collins, the City's Economic Development Director, presented the City's request for financial assistance for transitioning some of the downtown core's overhead utility lines to underground. She discussed the alleyways impacted that starts at the Idaho Power substation to Cedar Ridge across Second Street to behind Heritage Park and onto Smokey Mountain Pizza for \$350k. There is another option to extend to behind Sweet Tea Living and the cost for this option is approximately \$500k.*

*Reasons stated for this include:*

- Improvement to the physical environment*
- Incentivizes the private sector into making an investment into downtown*
- Elimination of blight*
- Eradicates opportunities for disruption to the distribution system*

*The board had a number of questions:*

- 1. Does the relocation of the power lines include running the line from the alleyway to the business?*
- 2. Which poles will be removed?*
- 3. Given this is only an estimated cost, is there a way to lock in a price or at the very least a not-to-exceed?*
- 4. Can the City participate financially?*
- 5. What is the timeframe for a project such as this?*
- 6. Where will boxes be placed?*
- 7. Will this be a third-party construction company?*
- 8. What is the cost to do the preliminary engineering?*

*This item was tabled until the July 20, 2021 meeting to allow for answers to the above questions.*

**X. ADJOURNMENT:**

*At 6:55pm, a motion was made by Commissioner Burnett and seconded by Commissioner Ebinger to adjourn the meeting.*

*ALL AYES.*