



EAGLE URBAN RENEWAL AGENCY

MEETING MINUTES

July 20, 2021 – 9:00 AM

Eagle City Hall, 660 E. Civic Lane

****CITY COUNCIL CHAMBERS****

AND

VIA WEBEX & LIVESTREAM

I. CALL TO ORDER:

At 9:00AM, acting Chairman Buschert called the meeting to order.

II. ROLL CALL/CONFIRMATION OF QUORUM:

X IAN BURNETT

O CRAIG KVAMME, TREASURER

[Arrived at 9:43AM]

X JANET BUSCHERT

O ANDREW MCNEIL, VICE CHAIRMAN

X MARK BUTLER

X MAC MCOMBER (*)

X RUSTY COFFELT, CHAIRMAN (*)

X BRAD PIKE

X KENT EBINGER [Departed at 11:15AM]

(*) = Attended via Phone

III. PLEDGE OF ALLEGIANCE:

Acting Chairman Buschert asked the board to stand for the Pledge of Allegiance.

IV. AGENDA APPROVAL:

A motion was made by Commissioner Butler and seconded by Commissioner Ebinger to approve the agenda.

ALL AYES.

V. REPORTS AND DISCUSSION ITEMS:

A. Chair and Board Member Reports

- **Chairman's Report**

Chairman Coffelt stated there was no need for an Executive Session at this meeting and reminded the board of the upcoming budget meetings.

- **Board Member Reports**

No report.

B. City of Eagle Reports

- **Robin Collins, Economic Development Director**

Discussed the newly formed Downtown Eagle Advisory Board. The EURA will have an advisory role.

- **Mayor Jason Pierce**

No report.

C. Executive Director Report

Squyres reviewed the upcoming budget schedule with the board.

D. Legal Counsel Report

No report.

E. Committee Reports

No reports.

F. Future Agenda Topics

No requests.

VI. PUBLIC COMMENT:

No public comment.

VII. CONSENT AGENDA:

All consent items are considered ACTION ITEMS. These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action:

A. Approve the minutes of the July 06, 2021 regular board meeting.

A motion was made by Commissioner Ebinger and seconded by Commissioner Burnett to approve the consent agenda.

ALL AYES.

VIII. OLD BUSINESS:

- A. PRESENTATION: 2021 Downtown Eagle Parking Study (Kimley Horn):** A presentation by Dennis Burns, Principal at Kimley Horn, on the Downtown Eagle downtown parking study findings and recommendations.

Dennis Burns from Kimley Horn provided an overview of the Downtown Eagle parking study results to the board. Board members and City of Eagle staff raised concerns relating to lack of clarity as to how some of the RFP requirements were being met in the study and other important items that were omitted. After discussion with the board, Dennis stated he would work with both the EURA and the City to address these items prior to finalization.

- B. ACTION ITEM: Adoption of the 2021 Downtown Eagle Parking Study (Mac McOmber):** Review, discuss, and consider approval of the parking study as presented by Kimley Horn.

Acting Chairman Buschert stated that with the aforementioned discussion, the study is not ready for adoption at this time and will be brought back to the board once amended.

- C. ACTION ITEM: Request for financial assistance for downtown overhead to underground utility line project (Robin Collins):** Review, discuss, and consider the request for financial assistance for burying of overhead lines within the alley from the Idaho Power substation to Smoky Mountain location with an option to extend to the Historic Hotel location on the SWC of State Street and 1st Street (aka Downtown Overhead to Underground Utility Line Project). *(The applicant requested deferral until the August 03, 2021 meeting)*

IX. NEW BUSINESS:

- A. **ACTION ITEM: June 2021 financials and notice of bills paid (Squyres):** Review, discuss, and consider approval of the financials for June 2021.

Squyres reviewed the financials and notice of bills paid with the board. A motion was made by Commissioner Ebinger and seconded by Commissionr Butler to approve the financials and bills paid for June 2021.

ALL AYES.

- B. **ACTION ITEM: Executive Director contract extension (Coffelt):** Review, discuss, and consider approval of the contract extension for AF Public Solutions, LLC and corresponding resolution 21-016.

Chairman Coffelt introduced the item to the board. He stated that the Executive Director contract is up for renewal in September 2021 and it is the intention to provide for a three-year rolling contract which will take this extension through September 2023. A motion was made by Commissioner Burnett and seconded by Commissioner Ebinger to approve the contract extension.

ALL AYES.

- C. **PRESENTATION AND ACTION ITEM: Parkinson Street water extension project (Rowe Sanderson/Burnett):** A presentation by Rowe Sanderson outlining the Parkinson Street water extension project and the subsequent financial request. The Project Committee will discuss their recommendation for board consideration.

Commissioner Burnett introduced the topic to the board.

The applicant, Rowe Sanderson, reviewed his proposal with the board. His intention is to install 1900' of water line with Eagle Water Company in the next 30-days. This line will service more than just his project on Parkinson. He requested the board consider a reimbursement of \$159k as soon as the install is completed.

Commissioner Burnett stated that the Project Committee appreciated the project very much especially given its location. He stated the Committee, however, recommends reimbursing up to 75% of the total cost and over a 5-year period.

Commissioner Pike stated that he will need to abstain from discussion and a vote as this project will be coming to the City Council.

Rowe discussed a second option of adding an additional 1300' to the project in order to create a loop system. This would provide water to other area property owners. He stated that the water quality is extremely poor.

Commissioner Butler stated that a loop system is best and believes this project should be reimbursed at 100% given that water is a significant issue.

Chairman Coffelt stated that expanding this project makes sense.

Counsel Lakey discussed the best way to move forward with an agreement including a project expansion.

Acting Chairman Buschert stated that this is an important project and she would prioritize this over the Idaho Power line project. She requested that the applicant work with Squyres and Legal Counsel to bring back a request that discussed the expanded project details.

Commissioner McOmber stated he believed this to be an important project as well.

A motion was made by Commissioner Butler and seconded by Commissioner Ebinger to remand this project back to the Project Committee and to bring back the expanded request and recommendation.

ALL AYES WITH COMMISSIONER PIKE ABSTAINING.

D. EXECUTIVE SESSION: Executive Session pursuant to Idaho Code Section 74-206(1)(c) to consider acquiring an interest in real property which is not owned by a public agency.

The Executive Session was not needed.

X. ADJOURNMENT:

At 11:16 AM, a motion was made by Commissioner Butler and seconded by Commissioner Burnett to adjourn the meeting.

ALL AYES.

Rusty Coffelt, Chairman

Ashley Squyres, Executive Director