



**EAGLE URBAN RENEWAL AGENCY
MEETING MINUTES**

November 16, 2021 – 9:00 AM

Eagle City Hall, 660 E. Civic Lane
****CITY COUNCIL CHAMBERS****
AND
VIA WEBEX & LIVESTREAM

I. CALL TO ORDER:

At 9:01 AM, Chairman Coffelt called the meeting to order.

II. ROLL CALL/CONFIRMATION OF QUORUM:

<u>X</u> IAN BURNETT	<u>X</u> CRAIG KVAMME, TREASURER
<u>O</u> JANET BUSCHERT	<u>X</u> ANDREW MCNEIL, VICE CHAIRMAN
<u>X</u> MARK BUTLER	<u>X</u> MAC MCOMBER
<u>X</u> RUSTY COFFELT, CHAIRMAN	<u>X</u> BRAD PIKE
<u>X</u> KENT EBINGER	

III. PLEDGE OF ALLEGIANCE:

Chairman Coffelt asked the board to stand for the Pledge of Allegiance.

IV. AGENDA APPROVAL:

A motion was made by Commissioner McOmber and seconded by Commissioner Burnett to approve the agenda.

ALL AYES.

V. REPORTS AND DISCUSSION ITEMS:

A. Chair and Board Member Reports

• **Chairman's Report**

Chairman Coffelt provided an update on the recent leadership committee meeting.

• **Board Member Reports**

No reports.

B. City of Eagle Reports

• **Robin Collins, Economic Development Director**

No report.

• **Mayor Jason Pierce**

No report.

C. Executive Director Report

Squyres provided an update on the downtown advisory committee; the RAI; and the December 21st board meeting.

D. Legal Counsel Report

No report.

E. Committee Reports

- **Project Committee Update (McNeil)**

No report.

F. Future Agenda Topics

- **Requests by Board Members**

No requests.

VI. PUBLIC COMMENT:

No public comment.

VII. CONSENT AGENDA:

All consent items are considered ACTION ITEMS. These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action:

A. Approve the minutes of the November 03, 2021 special board meeting.

A motion was made by Commissioner McNeil and seconded by Commissioner Burnett to approve the consent agenda.

ALL AYES.

VIII. OLD BUSINESS:

A. ACTION ITEM: 67 East State Street Lease Extension (McNeil/Burnett/Squyres): Review, discuss, and consider the lease extension for Gianni Erme and corresponding resolution 21-022.

Clarification was provided as to whether or not there were insurance issues with the design review expiration. Per a communication from Counsel Lakey, the answer is no. It was discussed that Chairman Coffelt would discuss a month-to-month lease concept with Gianne Erme. Commissioner McNeil asked to table the item until the next meeting and to bring back with Item 9A.

IX. NEW BUSINESS:

A. ACTION ITEM: Design Review Submittal for 67 East State Street (Butler): Discuss and consider approval of the next steps related to reinstating the design review approval for 67 East State Street including any related application fees and corresponding resolution 21-026.

Commissioner Butler stated that he is working on the Design Review process for the property. Discussion was had as to whether or not to move forward with the DR application and if the lease should be negotiated first. This item will be tabled until the next meeting in order to consider it with Item 8A at the same time.

- B. **ACTION ITEM: Parkinson Street Water Extension, Payment One (Squyres):** Review, discuss, and consider the reimbursement request for the first reimbursement payment for the Parkinson Street water extension for MJV Properties and corresponding resolution 21-027.

Squyres reviewed the reimbursement request with the board for the amount \$159,740 as to the August 2021 agreement. The next payment will occur in February 2022. She reviewed the documents included in the request with the board. Commissioner Burnett stated he had conducted a site visit and the project looks complete as is indicated in the documentation provided by Eagle Water Company. A motion was made by Commissioner Burnett and seconded by Commissioner Ebinger to approve the reimbursement request in the amount of \$159,740.

ALL AYES.

- C. **ACTION ITEM: October 2021 Financials and Notice of Bills Paid (Squyres):** Review, discuss, and consider approval of the financials for October 2021.

Squyres reviewed the 2021 financials and notice of bills paid with the board. A motion was made by Commissioner Burnett and seconded by Commissioner McOmber to approve the October financials and bills paid.

ALL AYES WITH COMMISSIONER BUTLER ABSTAINING.

- D. **ACTION ITEM: EXECUTIVE SESSION: Executive Session pursuant to Idaho Code Section 74-206(1)(c) to consider acquiring an interest in real property which is not owned by a public agency.**

A motion was made by Commissioner Butler and seconded by Commissioner Ebinger to go into Executive Session pursuant to Idaho Code Section 74-206(1)(c).

ALL AYES.

A motion was made by Commissioner McNeil and seconded by Commissioner Ebinger to come out of Executive Session.

ALL AYES.

X. **ADJOURNMENT:**

At 10:18AM, a motion was made by Commissioner Butler and seconded by Commissioner Ebinger to adjourn the meeting.

ALL AYES.

Rusty Coffelt, Chairman

Ashley Squyres, Executive Director