



**EAGLE URBAN RENEWAL AGENCY  
MEETING MINUTES**

February 01, 2022 – 6:00 PM

Eagle City Hall, 660 E. Civic Lane  
**\*\*CITY COUNCIL CHAMBERS\*\***  
AND  
VIA WEBEX & LIVESTREAM

**I. CALL TO ORDER:**

*At 6:00 PM, acting Chairman McNeil called the meeting to order.*

**II. ROLL CALL/CONFIRMATION OF QUORUM:**

X IAN BURNETT	O CRAIG KVAMME, TREASURER
X JANET BUSCHERT	X ANDREW MCNEIL, VICE CHAIRMAN
X MARK BUTLER	X MAC MCOMBER
X RUSTY COFFELT, CHAIRMAN	X BRAD PIKE
X KENT EBINGER	

**III. PLEDGE OF ALLEGIANCE:**

*Commissioner McNeil requested the board stand for the Pledge of Allegiance.*

**IV. AGENDA APPROVAL:**

*A motion was made by Commissioner Buschert and seconded by Commissioner Ebinger to approve the agenda.*

*ALL AYES.*

**V. REPORTS AND DISCUSSION ITEMS:**

**A. Chair and Board Member Reports**

• **Chairman's Report**

*Chairman Coffelt (on the phone) stated that the EURA had closed escrow on 51 East State Street. There will be a forthcoming conversation as to the lease for the property at the next meeting.*

• **Board Member Reports**

**1. Update from Commissioner Butler on Design Review process for the Museum Property**

*Commissioner Butler stated that the Mayor has waived the fees and a staff-level review and approval will likely come within the next day.*

**B. City of Eagle Reports**

• **Robin Collins, Economic Development Director**

*No report.*

- **Mayor Jason Pierce**

*The City met with the owner of Finer Frames regarding the redevelopment of their parking lot into a mixed use project. The City is also working with ACHD on the extension of Olde Park.*

**C. Executive Director Report**

- **FY22 Budget Revenue Discussion**

*Squyres reviewed the latest revenue projections with the Board and the adjustments to the revenue forecast. The board determined it not necessary to go through a budget amendment at this time.*

- **RAI Update**

*Squyres reviewed the RAI updates with the board.*

**D. Legal Counsel Report**

*No report.*

**E. Committee Reports**

*Commissioner McOmber stated that the Parking & Transportation Committee meetings would no longer meet on a monthly basis but rather on a as-needed basis.*

**F. Future Agenda Topics**

- **Requests by Board Members**

*Commissioner Buschert would like to know if there is a geographical priority for the relocation of power poles. Commissioner Pike offered to look into what information the City could provide.*

**VI. PUBLIC COMMENT:**

*No public comment.*

**VII. CONSENT AGENDA:**

All consent items are considered ACTION ITEMS. These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action:

**A. Approve the minutes of the January 18, 2022 regular board meeting.**

*A motion was made by Commissioner Buschert and seconded by Commissioner Burnett to approve the consent agenda.*

*ALL AYES WITH COMMISSIONER BUTLER ABSTAINING.*

**VIII. OLD BUSINESS:**

*No old business.*

**IX. NEW BUSINESS:**

**A. ACTION ITEM: Legislative Services for 2022 Session (Coffelt/David Lehman):** Review, discuss, and consider the approval of the 2022 Legislative Scope of Work with David Lehman of Primus Policy Group and corresponding resolution 22-002.

*Chairman Coffelt introduced the topic and Squyres introduced David Lehman to the board. David provided an introductory to his background and the type of work he does for local entities such as the EURA. Discussion was had as to the services David can provide and where the board's needs may be. A motion was made by Commissioner Buschert and seconded by Commissioner Ebinger to approve the scope of work with Primus Policy Group.*

*ALL AYES WITH THE EXCEPTION OF COMMISSIONER BUTLER VOTING NAY.*

- B. ACTION ITEM: Election of Officers for 2022-2023 (Coffelt):** Nominations and the formal election of Chairman, Vice-Chairman, Secretary, and Treasurer for February 2022 through February 2023 and corresponding resolution 21-003.

*Chairman Coffelt introduced the topic and offered the following slate for officer positions for 2022-2023:*

*Commissioner Coffelt – to remain chair until he may move in the summer of 2022  
Commissioner Kvamme – Vice Chairman  
Executive Director Squyres – Secretary  
Commissioner Buschert – Treasurer*

*A motion was made by Commissioner McNeil and seconded by Commissioner Ebinger to approve the above slate of officers.*

*ALL AYES.*

*The resolution was read into the record. A motion was made by Commissioner Burnett and seconded by Commissioner Ebinger to approve the resolution.*

*ALL AYES.*

- C. DISCUSSION ITEM: Future RFP Discussion for the East State Street properties (McNeil):** Discussion of the forthcoming RFP for the properties at 51 and 67 East State Street.

*Commissioner McNeil introduced the topic and asked for feedback from the Commissioners.*

- D. DISCUSSION ITEM: City of Eagle Comprehensive Plan Review (McOmber):** Discussion of the City's Comprehensive Plan Review and its relation to the EURA.

*Commissioner McOmber stated that the goal of the committee is to identify areas of the Comprehensive Plan that may need to be updated in the future. Board members agreed that the recent parking study for downtown Eagle should be incorporated into an update. This will be an ongoing discussion for future EURA meetings.*

**X. ADJOURNMENT:**

*A motion was made by Commissioner McOmber and seconded by Commissioner Ebinger to adjourn the meeting.*

*ALL AYES.*

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RUSTY COFFELT, CHAIRMAN

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ASHLEY SQUYRES, EXC DIRECTOR