



**MINUTES OF REGULAR MEETING
BOARD OF COMMISSIONERS
EAGLE URBAN RENEWAL AGENCY**
660 E. Civic Lane, City Hall Council Chambers
Eagle, ID 83616
February 5, 2019 6:00 p.m.

I. CALL TO ORDER/ROLL CALL

Vice-Chairman Buschert convened the meeting with a quorum at 6:00 p.m.

Present: Commissioner Bastian, Commissioner Burnett, Commissioner Buschert, Commissioner Gold, Commissioner Kramer, Commissioners McNeil, Commissioner Ridgeway

Agency staff members present were: Robin Collins, Executive Director. Also present was Agency legal counsel, Todd Lakey

II. AGENDA CHANGES/ADDITIONS/DELETIONS:

There were no changes, additions or deletions to the agenda.

III. REPORTS

Commissioner McNeil and Commissioner Burnett reported on their meeting held on January 28, 2019 with City staff and the Eagle Urban Renewal executive director regarding the construction of Palmetto Avenue extension. Topics discussed during this meeting were various funding options, questions that need to be addressed by the developer, possible timing scenarios, and benefits of such project. Those in attendance at the meeting were Commissioner McNeil, Commissioner Burnet, City Planner Nichoel Baird-Spencer, and Eagle Urban Renewal Executive Director Robin Collins.

Executive Director, Robin Collins reported the developer is working to answer the questions brought about by this meeting and provide further documentation to the Eagle URA at the March 2019 meeting.

Todd Lakey, EURA Legal Counsel, reported to the board the City had contacted their firm for attorney services and therefore wanted to make the board aware and receive any feedback or concerns the board may have. Mr. Lakey stated he would remain the primary attorney for the EURA and Victor would be the primary for the City. Seeing no concerns, no board action was taken.

Vice-Chair Buschert reported on her discussion with the City about notifying people when they are in the Urban Renewal District when they come in with planning applications or building departments. The City has already implemented this process.

IV. TREASURER'S REPORT

Robin Collins, EURA Executive Director, gave a report reviewing account balances for the D.L. Evans account and for the Local Government Investment Pool, along with current accounts payables. No further discussion.

Commissioner Gold made a motion to approve the treasurer's report.

Commissioner Bastian seconded the motion.

Roll Call Vote.

Ayes: Commissioner Bastian, Commissioner Burnett, Commissioner Buschert, Commissioner Gold, Commissioner Kramer, Commissioners McNeil, Commissioner Ridgeway

Nays: None

The motion carried, 7-0.

V. APPROVAL OF MINUTES

Commissioner Gold made a motion to approve the minutes from the January 2, 2019 and the January 25, 2019 meeting with corrections.

Commissioner Kramer seconded the motion

All said Aye. The motion carried, 7-0.

VI. NEW BUSINESS

New Business Item #1: Election of Officers (Chairman, Vice-Chairman, Secretary and Treasurer)

Commissioner Bastian made a motion to nominate Commissioner Buschert for Chairman.

Commissioner Gold seconded the motion.

All said Aye. The motion carried, 7-0.

Commissioner Burnett made a motion to nominate Commissioner Bastian as Vice-Chairman.

Commissioner Ridgeway seconded the motion.

All said Aye. The motion carried, 7-0.

Commissioner Gold made a motion to nominate Robin Collins as Secretary.

Commissioner Bastian seconded the motion.

All said Aye. The motion carried, 7-0.

Commissioner Bastian made a motion to nominate Commissioner Gold as Treasurer.

Commissioner Ridgeway seconded the motion.

All said Aye. The motion carried, 7-0.

Commissioner Ridgeway made a motion to approve Resolution No. 19-001 recognizing the public meeting wherein new officers were elected for the agency, acknowledging that such election was done in furtherance and compliance with the agency by-laws as amended; and providing an effective date.

Commissioner Gold seconded the motion.

All said Aye. The motion carried, 7-0.

New Business Item #2: Presentation of 2018 Audit

Kurt Folke with Quest CPA's PLLC presented the 2018 audit to the board with review of financial statement balances, recommendations and a conclusion of no findings.

Commissioner Gold made a motion to accept the 2018 Audit presented by Quest CPA's PLLC.

Commissioner Burnett seconded the motion.

All said Aye. The motion carried, 7-0.

New Business Item #3: Presentation of Larkin Village by Bob Shepard

Chairman Buschert notified the board she had received an email from Bob Shepard requesting the item be rescheduled. No action was taken by the board.

New Business Item #4: Banking and credit card authorization at DL Evans Bank

The board discussed adding the chairman and the executive director onto the account.

Commissioner Gold made a motion to add Chairman Buschert and Eagle URA Executive Director, Robin Collins onto the account.

Commissioner Kramer seconded the motion.

All said Aye. The motion carried, 7-0.

New Business Item #5: Make changes to authorized users and process for Local Government Investment Pool (LGIP) account

The board discussed adding executive director onto the account and allowing for the process of keeping a set balance in the checking account and all other funds deposited into the LGIP account, then withdrawing money from the LGIP account to put into the checking account when processing payables.

Direction was given to have the executive director come back with a recommendation on a minimum set balance in the checking account after review of ongoing payables.

New Business Item #6: URA calendar change of May 21 special meeting

The board discussed the potential of the Council Chambers being used on this day for elections and that cancelling the meeting is the best option.

Commissioner Ridgeway made a motion to cancel the meeting of May 21, 2019.

Commissioner Gold seconded the motion.

All said Aye. The motion carried, 7-0.

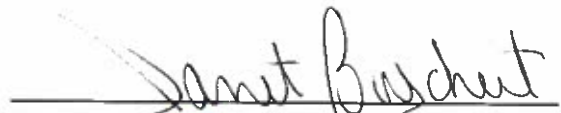
VII. PUBLIC COMMENTS

There were no public comments.


VIII. ADJOURNMENT

There being no further business to come before the Board, a motion was made by Commissioner Bastian to adjourn the meeting. Commissioner Gold seconded the motion. All said Aye. The motion carried, 7-0. Meeting adjourned at 6:53 p.m.

ADOPTED BY THE BOARD OF COMMISSIONERS OF THE EAGLE URBAN RENEWAL AGENCY ON THE 19TH DAY OF FEBRUARY 2019.



Janet Buschert, Chair



Robin Collins, Executive Director