



**EAGLE URBAN RENEWAL AGENCY
SPECIAL MEETING MINUTES
February 18, 2020**

ORIGINAL

Eagle City Hall, 660 E. Civic Lane
COUNCIL CHAMBERS

PUBLIC COMMENT GUIDELINES: The Eagle Urban Renewal Agency typically welcomes public comment on all agenda items. In order to effectively manage the meeting, the Board Chair may place reasonable restrictions on public participation, including without limitation, time limits, avoiding duplicate testimony and individual and audience decorum. Public comments on items not on the agenda will take place at the end of the meeting. Some items are public hearings in which case public comment will be taken only during such time when the Public Hearing is open. After commenting each person will be seated with no further debate, dialogue, or comment. NOTE: No comments will be permitted regarding active land use applications involving public hearings with the City of Eagle in accordance with the Idaho Open Meeting Laws and the Local Land Use Planning Act (LLUPA).

Comments shall be limited to matters that pertain to Eagle Urban Renewal Agency issues. If you would like to submit written comments on any item, please do so at least 24 hours in advance to ensure Commissioners have time to read and consider your views. Written comments can be dropped off at Eagle City Hall and e-mails may be sent to executivedirector@eagleurbanrenewal.org.

I. CALL TO ORDER – Chair Buschert

Chair Buschert called the meeting to order at 12:00 pm.

II. ROLL CALL/CONFIRMATION OF QUORUM – Executive Director, Robin Collins

The executive director called the roll.

BURNETT (Present)

BUSCHERT (Present)

GOLD (Present)

KRAMER (Present)

MCNEIL (Absent)

A quorum was present. 4-1.

III. PLEDGE OF ALLEGIANCE

IV. AGENDA APPROVAL

Motion to approve or amend agenda.

Gold made a motion to approve the agenda. Kramer seconded the motion.

All said Aye. Motion carried 4-0.

V. CONSENT AGENDA (All Consent items are considered ACTION ITEMS) - Chair Buschert

These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action

A. Approve Minutes of the February 4, 2020 EURA Meeting

Gold made a motion to approve the consent agenda. Burnett seconded the motion.

All said Aye. Motion carried 4-0.

VI. OATH OF OFFICE

A. Oath of Office: The City of Eagle, City Clerk administers the oath of office to Jason Pierce and Brad Pike.

Sharon Bergmann, City of Eagle City Clerk, administered the oaths of office to Jason Pierce and Brad Pike.

VII. ROLL CALL:

Executive Director, Robin Collins called the roll.

BURNETT (Present)

BUSCHERT (Present)

GOLD (Present)

KRAMER (Present)

MCNEIL (Absent)

PIERCE (Present)

PIKE (Present)

A quorum was present. 6-1.

VIII. OLD BUSINESS (ACTION ITEMS)

A. **None.**

IX. NEW BUSINESS – (ACTION ITEMS)

A. **Policy for Disposal of Real Property** – Review, discuss and consider approval of policy document for disposal of property owned by the agency.

1. **ACTION ITEM: Approve Resolution No. 20-003, A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE URBAN RENEWAL AGENCY OF THE CITY OF EAGLE, IDAHO, A/K/A THE EAGLE URBAN RENEWAL AGENCY, ADOPTING THE AGENCY POLICY REGARDING THE DISPOSITION OF REAL PROPERTY; AND PROVIDING AN EFFECTIVE DATE.**

The executive director presented the draft policy to the board. The board had some discussion on the two different ways of providing RFP information to the public.

Gold made a motion to approve the policy for disposal of real property with the addition of language being added to 1-b. Kramer seconded the motion.

All said Aye. Motion carried 6-0.

The executive director asked for an approval of Resolution No. 20-003.

Gold made a motion to approve resolution no. 20-003, a resolution of the board of commissioners of the urban renewal agency of the City of Eagle, Idaho, A/K/A the Eagle Urban Renewal Agency, adopting the agency policy regarding the disposition of real property; and providing an effective date. Burnett seconded the motion.

All said Aye. Motion carried 6-0.

B. **Museum Lease RFP** – Review, discuss and consider approval of RFP to go out for solicitation of parties interested in leasing the property located at 67 E. State Street in downtown.

Executive Director, Robin Collins presented the RFP for the museum lease to the board explaining the various components within the document. There was some board discussion about leasing the museum, the contents of the RFP and revisiting the RFP for future redevelopment. Gold made a motion to approve the RFP for the museum lease with added clarification on the design review application fees paid by the EURA and to provide direction to staff to put the RFP for redevelopment as a discussion item on the next agenda. Burnett seconded the motion.

All said Aye. Motion carried 6-0.

C. **Project Development Committee** – Nominate new commissioner to replace Stan Bastian on the Project Development Committee.

Chair Buschert opened up the item for discussion and the executive director gave a brief description of the purpose of the committee. Chair Buschert asked for those interested in replacing the vacant position on the committee. Kramer made a motion to add Burnett to the committee. Pike seconded the motion.

All said Aye. Motion carried 6-0.

X. INFORMATION/DISCUSSION ITEMS – (NON-ACTION ITEMS)

A. **Executive Directors Report** – Robin Collins, Executive Director

Robin Collins provided an update to the board on the downtown comprehensive parking study. The two agencies will be providing presentations to the board on March 3, 2020.

B. **Legal Counsels Report** – Todd Lakey, Legal Counsel

Joe Borton of Borton-Lakey updated the board on legislation that could have impacts on urban renewal agencies.

C. **Chair and Board Reports/Updates**

Buschert gave an update on the meeting held with Eagle 26, the City and the EURA regarding the Palmetto extension project. Ms. Buschert also reported on the FBI subpoena to the City, and that the subpoena and that as part of the FBI investigation, a public records request was received requesting financial information from the EURA. The financial information provided was the budget and annual audit. Buschert also mentioned the need to set a date for the URA 101 training.

D. Committee Reports/Updates

There were no committee reports or updates.

XI. PUBLIC COMMENTS

See the note at the top of the agenda for information about public comment period. Action may not be taken at the current meeting on matters raised in this public comment section. The Board may place items raised in this section on a future agenda for discussion and possible action.

Peter Raditick of 5747 W. Rotherham Drive came forward to ask about the purpose of an RFP. Executive Director, Robin Collins explained the purpose of an RFP. Mr. Raditick also versed his concern for the agency taking a policy from Meridian and tweaking it to work for the EURA. Ms. Collins explained that by tweaking the document, it simply means they changed the agency name from Meridian Development Corporation to Eagle Urban Renewal Agency and the rest of the standardized document remained the same, with the exception of what was discussed in the meeting regarding adding language for flexibility in how the applicant received the RFP information.

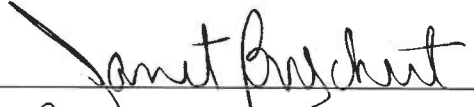
XII. ADJOURNMENT

Motion to adjourn.


Gold made a motion to adjourn. Kramer seconded the motion.

All said Aye. Motion carried 6-0. Meeting was adjourned at 12:45 pm.

ADOPTED BY THE BOARD OF COMMISSIONERS OF THE EAGLE URBAN RENEWAL AGENCY ON THE 3RD DAY OF MARCH 2020.



Janet Buschert, Chair



Robin Collins, Executive Director