

Downtown Eagle Grid Improvements

TASK ORDER NO. 19-04

City of Eagle
(City)

and

Baer Design Group, LLC
(Consultant)

This Task Order is issued by the City and accepted by the Consultant pursuant to the mutual promises, covenants and conditions contained in the Agreement between the above-named parties dated

_____.

BACKGROUND

The goal is to contract with a pre-approved, qualified landscape architectural firm to create a landscape design and streetscape specification and plan for the City's downtown grid system. The specifications should address the minimum ROW needed pursuant to ACHD's policies and provide the City design options (and eventually specifications) for on both sides of the street, street trees planted in Silva Cells, historic lights, public art, benches & amenities, brick/concrete pavers, irrigation, and lighting. The intent is to establish an alternative specification to replace and/or amend the standards within the Eagle Architecture and Site Design Book (EASD Book) and Eagle City Code.

The consulting firm will work closely with City Planning & Zoning Department staff, City Council, URA, ACHD staff, and various user groups in developing this project.

Improvements should include standardized sections for local and collector streets within the downtown but also specific design and engineering standards for 1st Street as a festival street, Idaho Street Extension to Stierman Road, and the extension of Olde Park Place connection to Plaza Drive.

SCOPE OF SERVICES

This Task Order presents the scope of services, schedule, and compensation for full landscape architecture services, including landscape plans and code amendments. The project includes the creation of a landscape design and streetscape specification and plan for the City's downtown grid system (see planning area map). The specifications should include street cross sections and illustrations that address the minimum ROW needed pursuant to ACHD's policies and provide the City design options (and eventually specifications) for on both sides of the street, street trees planted in Silva Cells, historic lights, public art, benches & amenities, brick/concrete pavers, irrigation, and lighting.

The project includes site specific designs for three specific roadways:

- 1) 1st Street as a festival street (from Aikens Street to Idaho Street),
- 2) Idaho Street Extension (from Eagle Road to Stierman Road), and
- 3) The extension of Olde Park Place connection to Plaza Drive

The intent is to create construction ready plans that will allow the City and/Eagle URA to construct or work with ACHD to request construction of roadways.

The consultant will provide landscape architecture services, including design plan. As well as construction documents for Idaho Street and Olde Park Place extensions. The selected consultant will provide all labor, materials, travel, travel expenses, postage, courier, reprographics, transportation, tools, equipment, supplies, supervision, and administration necessary to complete the landscape design/landscape construction plan set/bid schedule and to oversee the Downtown Grid Project as it relates to completion of the following expectations:

1. Design the project with 10-foot wide sidewalks unless deemed infeasible.
2. Design specification and illustrations should include street trees, historic lights, brick/concrete pavers, Silva Cells, irrigation, and lighting.
3. Design of the 3 specific projects should include street trees, historic lights, brick/concrete pavers, Silva Cells, irrigation, conduit, and lighting installation in concert with ACHD's construction schedule. Design these elements to be integrated into ACHD's construction documents ("CDs").
4. Provide specification for the concrete and flat work design, tree well, Silva Cell, streetlight, irrigation, conduit, and lighting to ACHD for inclusion into their CD's associated with the sidewalk by ACHD.
5. Make changes in design and prepare presentation materials necessary for city staff to obtain review from the Eagle Design Review Board and the Eagle Urban Renewal Agency and approval from the Eagle City Council.
6. Make changes in design at each design phase necessary to keep the project within the approved landscape construction budget, without additional compensation to landscape architecture firm.
7. Perform field investigations necessary to confirm the existing site conditions. Utilize documentation available from the City of Eagle that pertains to the project site. Drawings furnished to the Consultant by the City are not "as-built" drawings and the Consultant shall be responsible for inspecting and confirming the existing conditions. Prepare demolition drawings and specifications as required.
8. Coordinate the work with the City of Eagle, Eagle URA, and ACHD staff.
9. For the tree Specific projects provide cost estimating services at each phase of design (Concept, Design Refinement) Deliver a detailed cost estimate at each design phase.
10. Prepare a detailed maintenance manual for the hardscape and landscape elements of the design that indicate appropriate horticultural management and maintenance requirements for each species of plant material.
11. Design roadway landscaping and its elements with consideration given to both initial and long-term costs, as well as the City's approved plant list, addressing operational, reliability, durability and maintenance elements.

SCHEDULE – Proposal for Landscape Architecture Services on Downtown Grid Project for specific timelines.

A break-out of the scope of work, by phase, is as follows:

I: Design Phase

The consultant shall participate in this phase as follows:

A. Concept Design:

- Prepare site analysis
- Staff and coordinate design team and associated meetings
- Develop one conceptual design with City staff with final review by the Design Review Board and City Council
- Develop site plans

After the acceptance of the Concept Design, consultant shall proceed with the Design Refinement Phase.

B. Design Refinement:

- Refine Concept Design based on team design meeting
- Develop final concept designs based on City comments
- Develop City Code and EASD revision for consideration by the City

Specific to 1st Street, Olde Park Place & Idaho Street

- Develop site plans
- Develop planting, lighting, electrical & irrigation plans
- Identify irrigation and electrical conduit locations for inclusion into ACHD's construction drawings
- Provide 24"x 36" Enlargement plans (electronic)
- Prepare site sections

- Prepare site details
- Prepare plan view renderings
- Incorporate City Staff, Design Review Board, and City Council comments into final design package
- Provide a cost estimate and timeline for construction

After the acceptance of the Design Refinement Phase, the consultant shall proceed with the Approval and Construction Document Phase:

C. Approval and Construction Documents- 1st Street, Olde Park Place & Idaho Street:

- Design refinement based on City comments and budget approvals
- Finalize site key and dimension plans
- Finalize Irrigation plans (including sleeving across ROW and within sidewalk pavement, irrigation demands, and source)
- Finalize Planting & Lighting plans (including electrical source, conduit, and sleeving)
- Finalize Grading & Drainage plans for irrigation area
- Identify topsoil needs, augmentation, and necessary coring standards within Silva Cell and planting areas
- Provide Enlargement plans
- Prepare site sections
- Prepare site details
- Finalize material selection boards & specifications
- Attend and present at City meeting related to design approvals
- Prepare maintenance manual and cost estimate

After completion of the Approval and Construction Documents the project will be held until ACHD determines a construction schedule for the project. At that time, the City will create a new task order for 1) coordination and awarding of the bid, and 2) construction administration.

The City will work jointly with ACHD, as well as independently, depending on the improvements, on a competitive bid and award selection process for all construction.

COMPENSATION

The Consultant has provided a fixed price fee proposal to provide the work described herein, Attachment A.

Fixed price proposal for design of the Project:

Conceptual Design	\$8,820.00
Design Refinement Phase	\$15,060.00
Approvals and Construction Document Phase	<u>\$18,620.00</u>
Fixed Price Total:	\$42,500.00

EFFECTIVE DATE

This Task Order No. 19-04 is effective as of the ____ day of _____, 20__.

IN WITNESS WHEREOF, duly authorized representatives of the City and of the Consultant have executed this Task Order No. 19-04 evidencing its issuance by City and acceptance by Consultant.

City of Eagle

Consultant

Accepted this ____ day of _____, ____

By: _____
Stan Ridgeway, Mayor

By: _____
Consultant

(Signature)

(Signature)

ATTEST:

City Clerk