



**EAGLE URBAN RENEWAL AGENCY**  
**SPECIAL MEETING MINUTES**  
August 18, 2020 – 12:00 pm

**I. CALL TO ORDER:**

*Meeting was called to order at 12:00 pm.*

**II. ROLL CALL/CONFIRMATION OF QUORUM:**

*Present: BURNETT, GOLD, KRAMER, MCNEIL, PIERCE*

*Absent: PIKE*

**III. PLEDGE OF ALLEGIANCE:**

**IV. AGENDA APPROVAL:**

Motion to approve or amend the agenda.

*GOLD made a motion to approve the agenda. BURNETT seconded the motion. All said Aye.  
Motion carried 5-1.*

**V. REPORTS:**

a. Chair and Board Reports

*Chair MCNEIL reported on meeting with John Rennison and the City to discuss the downtown redevelopment project.*

b. Executive Director Reports

*There were no executive director reports.*

c. Legal Counsel Reports

*There were no legal counsel reports.*

d. Committee Reports

*There were no committee reports.*

**VI. PUBLIC COMMENT:**

The Eagle Urban Renewal Agency is taking remote public comment via WebEx. Meeting login instructions are posted on <https://www.cityofeagle.org/1698/Virtual-Meetings>. If you want to watch the meeting without giving comment, please watch our livestream at <https://www.cityofeagle.org/305/City-Agendas-Videos>. Action may not be taken at the current meeting on matters raised in this public comment section. The Board may place items raised in this section on a future agenda for discussion and possible action.

*There was no public signed up to speak and no public present with public comments.*

**VII. CONSENT AGENDA (All Consent items are considered ACTION ITEMS):**

These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action

A. Approve Minutes of the August 5, 2020 meeting.

*GOLD made a motion to approve the consent agenda. KRAMER seconded the motion. All said Aye. Motion carried 5-1.*

**VIII. OATH OF OFFICE**

A. Oath of Office: The City of Eagle administers the oath of office to Janet Buschert, Rusty Coffelt, Mac McOmber, Nancy Merrill and Richard Torre.

*The City of Eagle City Clerk swore in the following new members:*

*Janet Buschert*

*Rusty Coffelt*

*Nancy Merrill*

*Richard Torre*

**IX. ROLL CALL:**

BURNETT, BUSCHERT, COFFELT, GOLD, KRAMER, MCNEIL, MCOMBER, MERRILL, TORRE

*Present: BURNETT, BUSCHERT, COFFELT, GOLD, KRAMER, MCNEIL, MERRILL, TORRE*

*Absent: MCOMBER*

**X. OLD BUSINESS:**

A. **ACTION ITEM: Financial Report:** Discuss and approve the financial report for the month of July that was not available for the August 5, 2020 meeting.

*Executive Director COLLINS presented the financial report for the bank account and LGIP account balances and transactions for July 2020.*

*BUSCHERT made a motion to approve the financial report. MERRILL seconded the motion. All said Aye. Motion carried 8-0.*

**XI. PUBLIC HEARING:**

A. **ACTION ITEM: Fiscal Year 2020-2021 Budget – Public Hearing:** Presentation by staff of the FY2020-2021 budget, followed by public hearing and board discussion.

*Executive Director COLLINS presented the budget for FY2020-2021 to the board. There was some discussion on presentation of the budget and utilizing whole number amounts, rounded up. There was also some discussion on some of the capital projects listed within the*

*budget and what happens with the money if such projects do not move forward. Commissioner GOLD had some questions on the downtown parking study and how that will be split between the current fiscal year and next fiscal year.*

*There was some discussion on looking into other financial institutions for the checking account and other options for investing the savings (fund balance) that would have higher returns. The discussion for the LFIP account will be put on the next meeting agenda for discussion.*

*Chair MCNEIL opened the public hearing. There was no one online or present for public comment and therefore Chair MCNEIL closed the public hearing.*

- a. **ACTION ITEM: Resolution 20-005:** Approve Resolution No. 20-005, A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE URBAN RENEWAL AGENCY OF THE CITY OF EAGLE, IDAHO, TO BE TERMED THE “ANNUAL APPROPRIATION RESOLUTION,” APPROPRIATING SUMS OF MONEY AUTHORIZED BY LAW AND DEEMED NECESSARY TO DEFRAY ALL EXPENSES AND LIABILITIES OF THE URBAN RENEWAL AGENCY, FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021, FOR ALL GENERAL, SPECIAL, AND CORPORATE PURPOSES; DIRECTING THE CHAIRMAN, EXECUTIVE DIRECTOR, OR LEGAL COUNSEL TO SUBMIT THE RESOLUTION AND BUDGET TO THE CITY OF EAGLE AND ANY OTHER ENTITY ENTITLED TO A COPY OF THE RESOLUTION AND BUDGET; AND PROVIDING AN EFFECTIVE DATE.

*COFFELT made a motion to approve Resolution No. 20-005, a resolution of the Urban Renewal Agency of the City of Eagle, Idaho, to be termed the “Annual Appropriation Resolution,” appropriating sums of money authorized by law and deemed necessary to defray all expenses and liabilities of the Urban Renewal Agency, for the fiscal year commencing October 1, 2020, and ending September 30, 2021, for all general, special, and corporate purposes; directing the chairman, executive director, or legal counsel to submit the resolution and budget to the City of Eagle and any other entity entitled to a copy of the resolution and budget; and providing an effective date. MERRILL seconded the motion. Roll Call Vote:*

<i>BURNETT</i>	<i>Aye</i>
<i>BUSCHERT</i>	<i>Aye</i>
<i>COFFELT</i>	<i>Aye</i>
<i>GOLD</i>	<i>Aye</i>
<i>KRAMER</i>	<i>Aye</i>
<i>MCNEIL</i>	<i>Aye</i>
<i>MERRILL</i>	<i>Aye</i>
<i>TORRE</i>	<i>Nay</i>

*Motion carried 7-1.*

**XII. NEW BUSINESS:**

**A. Election of Officers:** Election of Chair and potential other officers

*Chair MCNEIL called for nominations for the office of Chair. BURNETT nominated Janet Buschert for Chair. KRAMER seconded the motion. There were no further nominations for Chair.*

*Roll Call Vote:*

<i>BURNETT</i>	<i>Aye</i>
<i>BUSCHERT</i>	<i>Aye</i>
<i>COFFELT</i>	<i>Aye</i>
<i>GOLD</i>	<i>Aye</i>
<i>KRAMER</i>	<i>Aye</i>
<i>MCNEIL</i>	<i>Aye</i>
<i>MERRILL</i>	<i>Aye</i>
<i>TORRE</i>	<i>Aye</i>

*Motion carried 8-0.*

- a. **ACTION ITEM: Approve Resolution 20-006** , A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE EAGLE URBAN RENEWAL AGENCY OF EAGLE, IDAHO, RECOGNIZING THE PUBLIC MEETING WHEREIN NEW OFFICERS WERE ELECTED FOR THE AGENCY, ACKNOWLEDGING THAT SUCH ELECTION WAS DONE IN FURTHERANCE AND COMPLIANCE WITH THE AGENCY BY-LAWS AS AMENDED; AND PROVIDING AN EFFECTIVE DATE.

*BURNETT made a motion to approve Resolution 20-006, a resolution of the Board of Commissioners of the Eagle Urban Renewal Agency of Eagle, Idaho, recognizing the public meeting wherein a new officer was elected for the agency, acknowledging that such election was done in furtherance and compliance with the agency by-laws as amended; and providing an effective date. GOLD seconded the motion. All said Aye. Motion carried 8-0.*

- XIII. \*EXECUTIVE SESSION: 74-206. Executive Session – When Authorized.** (1) An executive session at which members of the public are excluded may be held, but only for the purposes and only in the manner set forth in Idaho State Code 74-206. The motion to go into executive session shall identify the specific subsections of this section that authorize the executive session. There shall be a roll call vote on the motion and the vote shall be recorded in the minutes. An executive session shall be authorized by a two-thirds (2/3) vote of the governing body. An executive session may be held:

- a. **ACTION ITEM: Motion to approve entering into executive session** pursuant to Idaho Code 74-206(a) to consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general.

*GOLD made a motion to approve entering into executive session pursuant to Idaho Code 74-206(a) to consider hiring a public officer, employee, staff member or individual agent, wherein*

the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general. KRAMER seconded the motion.

Roll Call Vote:

BURNETT Aye

BUSCHERT Aye

COFFELT Aye

GOLD Aye

KRAMER Aye

MCNEIL Aye

MERRILL Aye

TORRE Aye

Motion carried 8-0.

- b. **ACTION ITEM: Motion to approve coming out of executive session.** Move to approve coming out of executive session and back into the regular meeting.

Chair BUSCHERT announced the Board coming out of executive session.

- c. **ACTION ITEM: Potential action from executive session.**


MERRILL made a motion to have the Chair contact the candidate for executive director. TORRE seconded the motion. All said Aye. Motion carried 8-0.

#### XIV. **ADJOURNMENT:**

Motion to adjourn.


BURNETT made a motion to adjourn. GOLD seconded the motion. All said Aye. Motion carried 8-0.

ADOPTED BY THE BOARD OF COMMISSIONERS OF THE EAGLE URBAN RENEWAL AGENCY ON THE 1ST DAY OF SEPTEMBER 2020.



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Janet Buschert, Chair



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**Robin Collins, Executive Director**