



EAGLE URBAN RENEWAL AGENCY

MEETING MINUTES

September 1, 2020 – 6:00 pm

Eagle City Hall, 660 E. Civic Lane

****COUNCIL CHAMBERS****

AND

VIA WEBEX & LIVESTREAM

I. CALL TO ORDER:

II. ROLL CALL/CONFIRMATION OF QUORUM:

BURNETT, BUSCHERT, COFFELT, GOLD, KRAMER, MCNEIL, MERRILL, TORRE.

Present: BURNETT, BUSCHERT, COFFELT, GOLD, KRAMER, MERRILL.

Absent: MCNEIL, TORRE.

III. PLEDGE OF ALLEGIANCE:

IV. AGENDA APPROVAL:

Motion to approve or amend the agenda.

Burnett moves to approve the agenda. Seconded by Merrill. ALL AYE... MOTION CARRIES.

V. REPORTS:

A. Chair and Board Reports:

Chair Buschert reports on the Palmetto construction and expresses that Torre is ill and McNeil is traveling.

B. Executive Director Reports: None

C. Legal Counsel Reports: None

D. Committee Reports: None

VI. PUBLIC COMMENT:

The Eagle Urban Renewal Agency is taking remote public comment via WebEx. Meeting login instructions are posted on <https://www.cityofeagle.org/1698/Virtual-Meetings>. If you want to watch the meeting without giving comment, please watch our livestream at <https://www.cityofeagle.org/305/City-Agendas-Videos>. Action may not be taken at the current meeting on matters raised in this public comment section. The Board may place items raised in this section on a future agenda for discussion and possible action.

Chairman opens the public hearing. No one in the audience. Chairman closes the public hearing.

This time is reserved for public comment to address the Board of Commissioners regarding concerns or comments they would like to provide to the commissioners regarding subjects **not** on the agenda. At times, the Board may seek comments/opinions regarding specific URA matters during this allotted time. This is **not** the time slot to give formal testimony on a public hearing matter, land use applications going through the City, or comment on a pending applications or proposals. Out of courtesy for all who wish to speak, the Board requests each speaker limit their comments to three (3) minutes.

Comments shall be limited to matters that pertain to Eagle Urban Renewal Agency issues. If you would like to submit written comments on any item, please do so at least 24 hours in advance to ensure Commissioners have time to read and consider your views. Written comments can be dropped off at Eagle City Hall and e-mails may be sent to executivedirector@eagleurbanrenewal.org.

VII. CONSENT AGENDA (All Consent items are considered ACTION ITEMS):

These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action

A. Approve Minutes of the August 18, 2020 meeting and August 26, 2020 Special Meeting.

Merrill moves to approve the minutes of August 18, 2020 and August 26, 2020. Seconded by Cofelt. ALL AYE... MOTION CARRIES.

VIII. OLD BUSINESS:

NONE.

IX. OATH OF OFFICE

B. *OATH OF OFFICE:* The City of Eagle administers the oath of office to Mac McOmber
The City of Eagle Clerk swore in McOmber.

X. ROLL CALL

BURNETT, BUSCHERT, COFFELT, GOLD, KRAMER, MCNEIL, MCOMBER, MERRILL, TORRE

Present: BURNETT, BUSCHERT, COFFELT, GOLD, KRAMER, MCOMBER, MERRILL.

Absent: MCNEIL, TORRE.

XI. NEW BUSINESS:

A. *ACTION ITEM:* **Professional Services Agreement for Executive Director Services:**
Discuss and authorize the Chair to sign the professional services agreement for executive director services between the EURA and Ashley Squyres, AKA AF Public Solutions.

General discussion regarding the Professional Services Agreement for Executive Director services.

B. *ACTION ITEM:* **Local Government Investment Pool (LGIP) Agency Contact Information:** Discuss and authorize the executive director to submit the “Change of Contact Information” form to Idaho State Treasurer’s Office with an updated list of board members and authorizing Ashley Squyres as an additional authorized user and removing Robin Collins as an authorized user.

Burnett makes a motion to continue item XI B to the next regular meeting. Seconded by Gold. ALL AYE... MOTION CARRIES.

C. *ACTION ITEM:* **D.L. Evans Bank Account Signatories/Users:** Discuss and authorize removing Robin Collins from the D.L. Evans Bank Account and closing out the credit card in her name, and add Ashley Squyres as an authorized user and signer on the D.L. Evans account, making her a signer for checks, and issuing a new credit card in her name, and providing Ashley online access to the account.

Cofelt makes a motion to continue item XI C to the next regular meeting. Seconded by Burnett. ALL AYE... MOTION CARRIES.

D. *ACTION ITEM:* **Payables:** Presentation, discussion, and approval of payables.

Gold reads the payables into the record.

Merrill moves to approve the payables. Seconded by Cofelt. ALL AYE... MOTION CARRIES.

XII. ADJOURNMENT:

Motion to adjourn.

Gold moves to adjourn. Seconded by McOmber. ALL AYE... MOTION CARRIES.

ADOPTED BY THE BOARD OF COMMISSIONERS OF THE EAGLE URBAN RENEWAL AGENCY ON THE 15TH DAY OF SEPTEMBER.

Janet Buschert, Chair

Holly Csencsits, Administrative Clerk II