



**EAGLE URBAN RENEWAL AGENCY
MEETING MINUTES**

February 21, 2023 – 9:00 AM

Eagle City Hall, 660 E. Civic Lane
City Council Chambers

AND
VIA LIVESTREAM

I. CALL TO ORDER:

At 9:00AM, Vice Chairman Kvamme called the meeting to order.

II. ROLL CALL/CONFIRMATION OF QUORUM:

X IAN BURNETT	X CRAIG KVAMME, VICE CHAIRMAN
X JANET BUSCHERT, TREASURER	X MAC MCOMBER
X MARK BUTLER	X BRAD PIKE
X JERRY BRAKEBILL	

III. PLEDGE OF ALLEGIANCE:

Vice Chairman Kvamme asked the board to stand for the pledge of allegiance.

IV. SWEARING IN OF NEW BOARD MEMBERS (Tracy Osborn)

Tracy Osborn, City Clerk for the City of Eagle, swore in new Commissioners Agrusa and Ledoux.

V. ROLL CALL:

X FRANCIE AGRUSA	X CRAIG KVAMME, VICE CHAIRMAN
X JERRY BRAKEBILL	X TERI LEDOUX
X IAN BURNETT	X MAC MCOMBER
X JANET BUSCHERT, TREASURER	X BRAD PIKE
X MARK BUTLER	

VI. INTRODUCTION OF COMMISSIONERS AGRUSA AND LEDOUX (Kvamme)

Commissioners Agrusa and Ledoux introduced themselves to the Commission. Also, board members and staff introduced themselves to the new Commissioners.

VII. AGENDA APPROVAL:

A motion was made by Commissioner Brakebill and seconded by Commissioner Butler to approve the agenda with the tabling of Items D & E.

ALL AYES.

VIII. REPORTS AND DISCUSSION ITEMS:

A. Chair and Board Member Reports

- **Chairman's Report (Kvamme)**

No Report.

- **Board Member Reports**

Commissioner Burnett discussed the Old State Street project.

B. City of Eagle Reports

- **City of Eagle Reports**

1. *Tammy Halcomb, Economic Development discussed the following projects: Eagle Gateway; Second Street project approved; Chamber frontage; Coa del Mar groundbreaking; agritourism efforts; Taste of Eagle; Finer Frames project; and the Marriott construction.*
2. *Mayor Jason Pierce: Showcased the new videos for economic development on the City's website and discussed the new welcome packets.*

C. Executive Director Report

- *Sqyres provided updates on legislative efforts; Old State Street/Eagle Road project; Aikens Road extension; and FY2023 update. Commissioner Kvamme asked Sqyres to draft a letter on behalf of the EURA re: HB159 to send to the House Revenue and Taxation Committee.*

D. Legal Counsel Report

No report.

E. Committee Reports

- *35 West State Street: Commissioner Kvamme discussed the recent meeting with the EURA's environmental consultants and their recommendations moving forward. Discussion led to the recommendation to move forward with an RFP and include all pertinent environmental information for a developer's review.*
- *Transportation: Commissioner McOmber provided an update on the new pedestrian bridge.*

IX. PUBLIC COMMENT:

No public comment.

X. CONSENT AGENDA:

All consent items are considered ACTION ITEMS. These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action:

A. Approve the minutes of the January 17, 2023 regular board meeting.

A motion was made by Commissioner Butler and seconded by Commissioner Burnett to approve the consent agenda.

ALL AYES WITH COMMISSIONERS BUSCHERT AND LEDOUX ABSTAINING.

XI. OLD BUSINESS:

No old business.

XII. NEW BUSINESS:

- A. **ACTION ITEM: Election of Officers for 2023-2024 (Squyres):** Nominations and the formal election of Chairman, Vice-Chairman, Secretary, and Treasurer for February 2023 through February 2024 and corresponding resolution 23-002.

Squyres introduced the topic, the goal to provide leadership succession, and which commissioners expressed their interest in the EURA leadership. A motion was made by Commissioner Butler and seconded by Commissioner McOmber to appoint the following individuals to the following seats:

Craig Kvamme, Chairman; Ian Burnett, Vice Chairman; Janet Buschert, Treasurer; and Ashley Squyres, Secretary.

ALL AYES.

- B. **ACTION ITEM: Parkview at Heritage Reimbursement (Squyres):** Review, discuss, and consider the phased reimbursement of the improvements for FY2023 and corresponding resolution 23-003.

Commissioner Butler recused himself for this item.

Squyres introduced the topic and reviewed the memo found in the board packet with the board. A motion was made by Commissioner Brakebill and seconded by Commissioner Burnett to approve the FY2023 reimbursement of \$20,000.

ALL AYES.

- C. **ACTION ITEM: January 2023 Financials and Notice of Bills Paid (Squyres):** Review, discuss, and consider the approval of the January 2023 financials and notice of bills paid.

Squyres reviewed the January 2023 financials and notice of bills with the board. A motion was made by Commissioner Ledoux and seconded by Commissioner Brakebill to approve the financials and bills for January 2023.

ALL AYES WITH COMMISSIONER BUTLER ABSTAINING.

- D. **ACTION ITEM: Owner Participation Agreement with SEC Eagle, LLC (Lakey):** Review, discuss, and consider the approval of the Owner Participation Agreement with SEC Eagle, LLC for the properties located at: 11, 51, 67, 83, and 91 East State Street, otherwise known as the East Old State Street Project, and corresponding resolution 23-004.

This item was tabled until March 07, 2023.

- E. **ACTION ITEM: Purchase and Sale Agreement with SEC Eagle, LLC (Lakey):** Review, discuss, and consider the approval of the Purchase and Sale Agreement between the Eagle Urban Renewal Agency and SEC Eagle, LLC for the properties at 51 and 67 East State Street and corresponding resolution 23-005.

This item was tabled until March 07, 2023.

F. ACTION ITEM: EURA Committee Assignments (Squyres):

Committee assignments were made for the following committees:

Executive Committee: Craig Kvamme, Ian Burnett, Janet Buschert, Ashley Squyres, and Todd Lakey

Parking and Transportation Committee: Mac McOmber, Janet Buschert, Jerry Brakebill, and Ashley Squyres

Project Committee: Ian Burnett, Teri Ledoux, Francie Agrusa, Mark Butler, and Ashley Squyres

Request for Proposal Review Committee: Teri Ledoux, Brad Pike, Mac McOmber, Ashley Squyres, and Todd Lakey.

XIII. ADJOURNMENT:

A motion was made by Commissioner McOmber and seconded by Commissioner Buschert to adjourn the meeting.

ALL AYES.

Craig Kvamme, Chairman

Ashley Squyres, Executive Director