



**EAGLE URBAN RENEWAL AGENCY
MEETING MINUTES**

March 18, 2025 – 9:00AM

Eagle City Hall, 660 E. Civic Lane
City Council Chambers

I. CALL TO ORDER:

At 9AM, Chairman Butler called the meeting to order.

II. ROLL CALL/CONFIRMATION OF QUORUM:

X FRANCIE AGRUSA

X MICHAEL HOPE, TREASURER

O JERRY BRAKEBILL, VICE-CHAIRMAN

O MAC MCOMBER

X MARK BUTLER, CHAIRMAN

X HELEN RUSSELL

X THOMAS DIETRICH

III. PLEDGE OF ALLEGIANCE:

Chairman Butler asked for the board to stand for the pledge of allegiance.

IV. AGENDA APPROVAL:

A motion was made by Chairman Butler and seconded by Commissioner Dietrich to approve the agenda with the tabling of the strategic planning item until April.

ALL AYES.

V. REPORTS AND DISCUSSION ITEMS:

A. Chairman, Treasurer, and Board Member Reports

- **Chairman's Report**

Chairman Butler stated he would set up a meeting with Pacific Companies to discuss projects.

- **Treasurer's Report**

Commissioner Hope discussed his next steps as Treasurer.

- **Board Member Reports**

No reports.

B. City of Eagle Report(s)

- **City of Eagle Report(s)**

Commissioner Russell discussed the 5-year Capital Plan review; to let her known if there's specific items she should take back to the Council; and that Commissioner McOmber's term may be mistaken per the latest changes.

C. Executive Director Report

No report.

D. Legal Counsel Report

No report.

E. Committee Reports

No report.

F. Future Agenda Topics

- **Requests by Board Members**

Two action items for the next meeting:

- 1) Discuss going out for RFPs for accounting services*
- 2) Commissioner Hope to discuss accounting reporting methods*

VI. PUBLIC COMMENT:

No public comment.

VII. CONSENT AGENDA:

All consent items are considered ACTION ITEMS. These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action:

A. Approve the minutes of the February 18, 2025 regular board meeting.

Minor modifications were requested. A motion was made by Commissioner Russell and seconded by Commissioner Dietrich to approve the minutes with the modifications.

ALL AYES.

B. February 2025 financials and notice of bills paid.

A motion was made by Commissioner Hope and seconded by Commissioner Agrusa to approve the February financials and bills to be paid.

ALL AYES.

VIII. OLD BUSINESS:

A. DISCUSSION AND POTENTIAL ACTION ITEM: Adopted EURA Strategic Plan

(Brakebill/Squyres): Review, discuss, and consider any needed modifications to the adopted EURA strategic plan.

This item was tabled until April's meeting.

IX. NEW BUSINESS:

A. DISCUSSION AND POTENTIAL ACTION ITEM: 35 WEST STATE STREET LEASE WITH

SUNNYRIDGE CONSTRUCTION (Squyres/Butler): Discuss and consider approval of granting a lease agreement with Sunnyridge Construction for the use of 35 West State Street for construction staging activities associated with the State and Eagle project.

Squyres introduced the topic. Steve from Sunnyridge Construction introduced himself and the request. Discussion was had on the provisions of the lease agreement. A motion was made by Commissioner Butler and seconded by Commissioner Dietrich to approve with the agreed upon details of the lease and to allow Chairman Butler the authority to sign the agreement as soon as legal counsel drafts.

ALL AYES.

- B. ACTION ITEM: EURA REPRESENTATION ON THE JACKSON HOUSE STUDY COMMITTEE (Butler):** Discuss and consider approval of a formal appointment of a EURA member to serve as a representative of the Jackson House study committee.

Commissioner Dietrich volunteered to serve on the committee. A motion was made by Chairman Butler and seconded by Commissioner Hope to have Commissioner Dietrich serve on the Jackson House study committee.

ALL AYES.

- C. ACTION ITEM: MEMORANDUM OF AGREEMENT (MOA) WITH THE CITY OF EAGLE FOR THE JACKSON HOUSE STUDY (Lakey):** Review, discuss, and consider approval of the MOA with the City of Eagle for the financial partnership of the Jackson House study and corresponding resolution 25-003.

Legal counsel introduced the topic and reviewed the MOA with the board. A motion was made by Chairman Butler and seconded by Commissioner Hope to approve the MOA with the City of Eagle.

ALL AYES.

- D. ACTION ITEM: DL EVANS BANK ACCOUNT SIGNATORIES/USERS (Squyres):** Review, discuss, and consider approval of the four EURA officers as bank account signatories and users along with corresponding resolution 25-004.

Squyres introduced the topic. A motion was made by Commissioner Russell and seconded by Commissioner Agrusa to approve the EURA officers as account signatories and users.

ALL AYES.

- E. ACTION ITEM: REVISION TO REMAINING 2025 EURA MEETING DATES (Squyres):** Review, discuss, and consider the approval of the remaining 2025 EURA meeting dates and corresponding resolution 25-005.

Squyres introduced the topic. A motion was made by Commissioner Hope and seconded by Commissioner Russell to revise the remaining 2025 EURA meeting dates.

ALL AYES.

- F. ACTION ITEM: UPDATING OF EURA BY-LAWS (Lakey):** Review, discuss, and consider approval of the updated by-laws reflecting the change in the schedule for regular EURA board meetings and corresponding resolution 25-006.

Legal counsel introduced the topic. A motion was made by Chairman Butler and seconded by Commissioner Dietrich to approve the by-laws update.

ALL AYES.

- G. ACTION ITEM: 2024 EURA Annual Report (Squyres):** Review, discuss, and consider the approval of the Calendar Year 2024 Annual Report and corresponding resolution 24-007.

Squyres introduced the topic. A motion was made by Commissioner Russell and seconded by Commissioner Agrusa to approve the 2024 Annual Report.

ALL AYES.

X. ADJOURNMENT:

A motion was made by Commissioner Hope and seconded by Commissioner Dietrich to adjourn the meeting.

ALL AYES.

Mark Butler, Chairman

Ashley Squyres, Executive Director