

EAGLE URBAN RENEWAL AGENCY REGULAR MEETING MINUTES

Eagle City Hall, 660 E. Civic Lane
September 5, 2017 6:00 P.M.

****FREEDOM ROOM****

The Eagle Urban Renewal Agency welcomes public comment on all agenda items except those which specifically state, "NO PUBLIC COMMENT WILL BE TAKEN ON THIS ITEM." When public comment is not allowed, it is either because the public comment period was held and closed, or the item is an "EXECUTIVE SESSION" item subject to sole review by the agency and its representatives, or other reason as stated by the chairman.

Individuals are asked to limit their remarks to three minutes, and more time is afforded to group representatives. If you want to submit written comments on any item, please do so at least 24 hours in advance to ensure board members have time to read and consider your views. Written comments can be dropped off at Eagle City Hall and e-mails may be sent to info@eagleurbanrenewal.org.

1. **CALL TO ORDER:** Chairman Bastian called the meeting to order at 6:00 pm.
2. **ROLL CALL:** BASTIAN, PIERCE, BUSCHERT, GOLD present. PRESTON was absent.
3. **PLEDGE OF ALLEGIANCE:** No flag available.
4. **PUBLIC COMMENT:** NONE
5. **ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA:**
6. **REPORTS BY BOARD MEMBERS, ATTORNEY AND SECRETARY:**
7. **TREASURER'S REPORT:**
 - A. **Review of vouchers and checks.**
 - B. **Review of bank statement. \$635,482.79**
 - C. **Review of profit and loss sheet and balance sheet.**
8. **APPROVAL OF MINUTES:** August 1, regular meeting minutes and August 14, 2017 special meeting minutes. Bastian said he has one change to the August 1st minutes on page 2, Item E. 2nd line strike "**regarding the agreement**". **A Motion was made by Gold to approve the minutes as amended; Seconded by Buschert. ALL AYES, MOTION CARRIES.**
9. **UNFINISHED BUSINESS:** NONE
10. **NEW BUSINESS:**
 - A. **Approval of signature on 2017 Independent Audit letter and scheduling the audit. ---- A MOTION by Janet Buschert to approve the signature on the 2016-2017 Audit Agreement. Seconded by Jason Pierce. ALL AYES, MOTION CARRIES**
 - B. **Review and approval of updated MOU between City of Eagle and Eagle Urban Renewal Agency.** Todd Lakey explained the MOA, the original agreement says the City will host and maintain the EURA email on their server. Chairman Bastian stated that after the transition, we decided to ask the City to look into hosting our website and email, the City IT Department says it will not be cost effective, so we will continue with Valice for those services. There was discussion about payment in advance for Valice to set up the email accounts. Buschert brought up some problems that she has found with the website and wondered what we can do to get the best service going forward on fixing some of the issues. **Jason Pierce made a Motion to delete 2.1.B in the MOA amendment and to approve a credit card payment to Valice not to exceed \$94 for the creation of email addresses for the new members of the board. Seconded by Miranda Gold. ALL AYES, MOTION CARRIES.**
 - C. **Review and approve AF Public Solutions Proposal for Creation of a Project Prioritization List for the Eagle URA and corresponding professional services agreement and decide on dates for those**

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work sessions. Chairman Bastian gave an update about the meeting with Ashley Squyres and presented the new proposed scope of work and the cost for each related task of the scope. Total cost for the new SWOT analysis is \$4,200.00. The board discussed possible dates to begin. It was decided that we would start at our next Regular meeting on October 3rd at the regular 6:00 start time. Other dates for upcoming meetings & scope tasks would be November 8th, December 5th, January 2nd and February 6th. A Motion to approve the Professional Services Agreement, we need to change the end date to April 30, 2018 and attach Ashley's scope of work as an exhibit to the agreement. Janet asked about the City furnishing the maps and other items needed. That would be covered under our MOA with the City. **A Motion by Jason Pierce to approve the Agreement with the date change of April 30, 2018 and the amount of \$4,200.00, seconded by Miranda Gold. ALL AYES, MOTION CARRIES.**

- D. **Discuss and choose dates for additional training by Attorney Lakey on existing projects, how they impact the EURA, how and when properties are assessed, when increment begins, how reimbursements occur, criteria for creating a new area.** Attorney Lakey gave an update on the additional training that he would coordinate. He said he also talked to the assessor's office regarding tax increment, there is a clerk at the Clerk's Office for some training. How do you want me to proceed on my presentation, I can be ready that evening, we can begin with the Ada County Clerk, Ashley and then I can wrap up if it is not too late? Janet gave her drawings a flow chart, of how she perceives the process working.

11. **ADJOURNMENT: Jason Pierce made a Motion to adjourn at 7:45 pm.**


Chairman


Secretary